

VILLAGE of SUTHERLAND
BOARD OF TRUSTEES Regular Meeting &
Public Hearing RE: Planning Commission Dual Frontage Lots
March 25, 2026 at 6:00 P.M.

1 The Village of Sutherland Board of Trustees held a Regular Meeting on March 25, 2026,
2 at 6:00 P.M. in the Village of Sutherland Meeting Room, located at 1200 First Street, Sutherland,
3 Nebraska. Notice of these meetings was given by posting notice in four public places, the
4 designated method by the Village Board of Trustees. The agenda for this meeting was kept
5 continuously current and available for inspection at the Office of the Village Clerk.

6 Chairman Meyer called the Regular Meeting of the Board of Trustees to order at 6:00
7 p.m. Chairman Meyer also stated that the scheduled Public Hearing would not be held tonight
8 due to the Planning Commission needing further review on the matter. Members present upon
9 roll call were **Scott Meyer, Kimberly Backer, Derek Dempcy, Felicia Patrick, and Justin Nelms.**
10 Quorum was established. Also present were Village Attorney Rory Roundtree, Village
11 Superintendent Casey Kendall, and Village Clerk Bonnie Ralston. The guests present were Jim
12 Diskerson, Tom Werblow, Trenda Seifer, and Milan Moore. If all the names are not included, it
13 is only by error, absence of signature or undecipherable signature in the guest book.

14 The Board of Trustees and all present rose and recited the Pledge of Allegiance.

15 Chairman Meyer gave notice of the open meeting law poster and its location on the west
16 wall of the meeting room. Meyer also stated the proper procedure for guests.

17 Clarification for those in the audience and streaming the YouTube feed was given by
18 Chairman Meyer. Meyer stated there was a typo on the legal notice posting of meeting dates and
19 times. The legal notice for this evening's meeting read "Wednesday, March 26, 2026" instead of
20 March 25, 2026. Meyer went on to explain that day and time of the meeting are set by ordinance
21 for the second and fourth Wednesday of each month, so the day and time were correct on the
22 posting, there was simply a typo on the date that was printed. Attorney Roundtree spoke also,
23 agreeing that the posting did contain the day of the week that is set per ordinance.

24 At this time, the Board opened the floor for comments from the public. Chairman Meyer
25 stated that all comments need to be directed to the Chair and that there was a five-minute time
26 limit. Chairman Meyer also said that there would be no discussion by the Board on comments by
27 the public that were not on the agenda. With no comments from the audience, Chairman Meyer
28 moved on to the agenda items.

29 Chairman Meyer asked for a motion to approve the agenda as presented. Motion Backer to
30 approve the agenda as presented. Second Patrick. Voting yes: Nelms, Patrick, Meyer, Backer,
31 Dempcy. Voting no: none. Motion carries.

32 The Board read the minutes for the regular meeting of the Board of Trustees and Public
33 Hearing on March 11, 2026. Motion Patrick to approve the minutes as presented. Second Backer.
34 Voting yes: Meyer, Dempcy, Patrick, Nelms, Backer. Voting no: none. Motion carries.

35 The Sheriff's Report was presented to the Board. In the month of February there were 61
36 calls for service, with 2 traffic violations and 9 Village code violations. Of the 1200-hour yearly
37 contract, the Village has used 602 hours.

38
39 **UNFINISHED BUSINESS:**

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41 Walnut Street property was addressed. Chairman Meyer said there was nothing new to
42 report at this time. This will remain on the agenda.

VILLAGE of SUTHERLAND
BOARD OF TRUSTEES Regular Meeting &
Public Hearing RE: Planning Commission Dual Frontage Lots
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43 A large animal permit for 730 N County Rd is still on hold. Kendall requested this remain
44 on the agenda.

45 Planning Commission has forwarded a recommendation for permit fees, specifically
46 feeless permits, to the Board of Trustees. The recommendation is for a \$50.00 permit fee for any
47 site and land use permit over 64 square feet. This will remain on the agenda until a resolution can
48 be drawn up to present to the Planning Commission and the Board of Trustees.

49 Sewer lagoon was on the agenda. Superintendent Kendall stated there was nothing new to
50 report, construction is ongoing.

51 Frank Fleecs had requested to be placed on the agenda for a discussion on accounts. Backer
52 requested this be held until Fleecs can be present at a meeting.

53 Compost site electrical and shelter discussion was next on the agenda. Clerk Ralston stated
54 this was left on the agenda to allow for time for research and pricing to be done on different shelter
55 types. Backer informed the Board she had not had a chance to price shelters. Backer also asked if
56 the electrical and the shelter for the compost site were included in the budget. Some discussion
57 was held on the recycling and compost fee that the Board implemented and where funding for the
58 shelter could come from. The electrical had been designated to come from the Infrastructure
59 account at the March 11th meeting. Backer requested this be left on the agenda and she will gather
60 prices for shelters. Kendall discussed the electrical installation; the invoice does need to be paid
61 before NPPD will install the poles and run the wires. Clerk Ralston asked if the office was allowed
62 to get the check sent before the next meeting to keep from delaying the project further. Meyer and
63 Roundtree both said that could be paid and then included on the next claims list since the expense
64 amount had already been approved by the Board. Kendall also suggested an alternative type of
65 shelter would be a camper. It wouldn't be ideal but would be cheaper than a small building. Meyer
66 stated this would be left on the agenda and discussed at the next meeting.

67 The dedication of Anchor Memorial Park was discussed next. Backer addressed this,
68 saying it had been brought to her attention that this had already happened. This item can be
69 removed from the agenda.

70 A sanitation request had been received from the American Legion. Rooster Sanitation had
71 offered a 4 yard dumpster at the price of a 2 yard dumpster. The Board had requested the office
72 get something in writing from Rooster Sanitation. The office had reached out and received an
73 email confirming the offer. A copy of the email has also been added to the physical address file of
74 the Legion. The office also noted the arrangement on the Legion account. This can be removed
75 from the agenda.

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77 **NEW BUSINESS:**

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79 The Planning Commission ordinance for dual frontage lots was the first item of new
80 business. This will be held over to a future meeting due to the Planning Commission needing to
81 consider some additional zoning regulations.

82 Declaring surplus property was next on the agenda. Kendall would like the Board to declare
83 the old grasshopper mower with 900+ hours as surplus property. This would allow Kendall to
84 place this item for sale. Kendall stated that Legend Equipment will sell it on consignment. Motion

VILLAGE of SUTHERLAND
BOARD OF TRUSTEES Regular Meeting &
Public Hearing RE: Planning Commission Dual Frontage Lots
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85 Backer to declare the grasshopper mower with 900+ hours surplus material. Second Nelms. Voting
86 yes: Meyer, Dempcy, Patrick, Nelms, Backer. Voting no: none. Motion carries.

87 Sanitation collection location was discussed next. Meyer expressed concerns with a couple
88 of tight alleys. Some discussion followed on which alleys are used for trash collection as opposed
89 to street side collection. Dempcy asked if Rooster Sanitation had requested this be looked into.
90 Meyer replied that it had not been requested, it was something he had noticed and wanted to discuss
91 with the Board. Meyer said the Board may not need to do anything unless Rooster Sanitation
92 brought this to the Board. Backer agreed that the request should come from Rooster Sanitation.
93 Kendall stated he had spoken with Rooster Sanitation about bringing concerns with tree limbs of
94 tight alleys to him and they would be addressed. Meyer also spoke about the private drives and
95 whether the office needed to reach out to have those cans picked up on the street instead. Clerk
96 Ralston had also spoken with Rooster Sanitation concerning this, specifically the area available to
97 turn sanitation trucks around in if the truck continues to drive on private property to empty trash
98 cans. Roundtree stated he thought it would be a good idea for the Village to facilitate keeping cans
99 on public streets as opposed to private drives. The office can reach out to residents concerning this
100 for now.

101 The letter of engagement for the audit was presented to the Board. This is a standard letter
102 of engagement. Clerk Ralston informed the Board that the auditors will be on site March 31st to
103 work on the audit. All requested items have been submitted to the auditor at this time. Motion
104 Backer to allow the chairman to sign the letter of engagement. Second Patrick. Voting yes:
105 Dempcy, Nelms, Backer, Meyer, Patrick. Voting no: none. Motion carries.

106 A fraud risk questionnaire was presented to the Board. This needs to be filled out by the
107 chairman and the clerk and returned to the auditors. Motion Backer to allow the chairman and the
108 clerk to complete the questionnaire. Second Dempcy. Voting yes: Backer, Meyer, Dempcy,
109 Patrick, Nelms. Voting no: none. Motion carries.

110
111 Muriel Clark had requested the office present the Board with her email concerning the Lincoln
112 County Comprehensive Plan. Clark had attended the Lincoln County Commissioners meeting and
113 discovered that the Sutherland Economic Development program had been left out of the plan.
114 Clark addressed this with the Commissioners, and they will be reviewing the plan and adding the
115 Sutherland Economic Development program to the plan.

116 Union Pacific Railroad mowing contract was addressed. The office had been in contact
117 with the new vegetation management person who advised the railroad would like the Village to
118 continue with the contract and send invoices as usual. Backer offered to reach out to the Union
119 Pacific contact concerning weed control.

120 The acceptance or rejection of bids for wastewater headworks improvements was next on
121 the agenda. Tom Werblow was in attendance and addressed this item. Earlier in the day Werblow
122 had opened the submitted sealed bids and presented a bid tabulation sheet to the Board. Three bids
123 had been received. Carkoski Construction & Trenching submitted a bid for \$187,352.00. The
124 Myers Construction bid was for \$246,677.00. And Van Kirk Brothers Contracting bid
125 \$319,319.00. Werblow recommended the Board accept the bid from Carkoski in the amount of
126 \$187,352.00. Some discussion followed on the differences in the amount of the bids. Werblow

VILLAGE of SUTHERLAND
BOARD OF TRUSTEES Regular Meeting &
Public Hearing RE: Planning Commission Dual Frontage Lots
March 25, 2026 at 6:00 P.M.

127 stated Carkoski specialized in projects like this. Werblow informed the Board that he has worked
128 with this company before on previous projects. Meyer stated he had attended the bid opening. The
129 cost of the original sewer project was \$670,887.00. Adding in the current bid of \$187,352.00 would
130 bring the total of the project to \$858,239.00 which is very close to the original estimate when the
131 Board was first considering this project. Kendall informed the Board that all the equipment out at
132 the lagoon now is obsolete, so if something were to go down, this would need to be done then if it
133 isn't done now. Meyer and Roundtree asked Werblow about the difference in the cost of the bypass
134 pumping between the three bids. Werblow stated that Carkoski came to the site and said that one
135 pump could remain working while the upgrades were being done instead of having to use a bypass
136 pump for the duration of the project. Meyer asked again if Werblow is comfortable with
137 Carkowski. Werblow agreed that he was. Motion Backer to accept the bid from Carkoski
138 Construction & Trenching on the recommendation of Tom Werblow in the amount of \$187,352.00
139 with the funds coming from the sewer bond anticipation financing. Second Patrick. Voting yes:
140 Patrick, Backer, Nelms, Dempcy, Meyer. Voting no: none. Motion carries.

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OTHER:

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- 146 • Claims in the amount of \$36,010.06 were presented to the Board. Clerk Ralston clarified
- 147 the claim from ULINE, stating that this is for the signs for the Economic Development
- 148 program and the funds would come from that account. Ralston also reminded the Board
- 149 that the Display Sales claim was for the new Christmas pole lights. Backer asked if those
- 150 funds were coming from the Keno account, Ralston confirmed this. Motion Backer to
- 151 approve the claims as presented. Second Dempcy. Voting yes: Dempcy, Nelms, Backer,
- 152 Meyer, Patrick. Voting no: none. Motion carries.
- 153 • Payroll Reports were presented to the Board for the March 27, 2026 regular payroll.
- 154 • Comp Time Reports and paid time off reports were also included in the packet.
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156 **FYI INFORMATION:**

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160 **REPORTS:**

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- 162 • Superintendent Kendall reported that the sprinklers at the pool park were almost completed.
- 163 Grass seed and fertilizer had been purchased and would be spread once the sprinklers were
- 164 done. Roll offs will be moved to the compost site the first weekend in April. Armor coating
- 165 is going well. The Cobbler Lane paving project was supposed to start, due to some
- 166 mechanical issues that has been pushed back. Kendall also said he had met with Muriel Clark
- 167 who signed off on the design for the Anchor Park restroom so Werblow can send it out for

VILLAGE of SUTHERLAND
BOARD OF TRUSTEES Regular Meeting &
Public Hearing RE: Planning Commission Dual Frontage Lots
March 25, 2026 at 6:00 P.M.

168 bids.

- 169 • Clerk Ralston reported that she had learned a lot at clerk school. Ralston also said that she
170 had heard a lot of positive comments from other clerks on things that Sutherland has been
171 doing. Some of the positive comments concerned things like the economic development
172 program, the work the maintenance staff put in to keep the village looking good, and the new
173 all-inclusive playground.

174

175 **Trustees Reports:**

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- 177 • K. Backer had nothing to report.
178 • D. Dempsy had nothing to report.
179 • F. Patrick had nothing to report.
180 • J. Nelms had nothing to report.
181 • S. Meyer had nothing to report.

182

183 Trena Seifer asked to give a report to the Board. Seifer stated that a member of the Youth Board
184 had approached the Chamber and requested help repairing a shed door that stores equipment.
185 The Chamber is also working with Keep North Platte and Lincoln County Beautiful, there is a
186 stretch of road that is no longer being sponsored for clean up area. The Chamber talked about
187 sponsoring some of this area and possibly having local youth assist in return for some funding
188 for the youth program. Seifer also informed the Board that the Chamber has officially moved
189 their meeting from the Lions Club to the Rodeo Board executive room at the rodeo grounds, and
190 will now meet on the third Tuesday of the month at 6:00 PM instead of Wednesday.

191

192 At this point, Meyer stated he would entertain a motion to enter into executive session for
193 discussion of potential litigation and personnel. Motion Backer to enter into executive session
194 for reasons of potential litigation. Second Patrick. Voting yes: Nelms, Patrick, Meyer, Backer,
195 Dempsy. Voting no: none. Motion carries. The Board entered into executive session at 6:38
196 PM. No action will be taken.

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At 6:43 PM the Board came out of executive session. No action was taken.

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200 With no further agenda items to discuss, Meyer asked for a motion to adjourn. Motion
201 Dempsy to adjourn the meeting. Second Nelms. Voting yes: Backer, Meyer, Dempsy,
202 Patrick, Nelms. Voting no: none. Motion carries. Meeting is adjourned at 6:44 P.M.

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These minutes are set to be approved at the April 8, 2026, regular meeting.

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VILLAGE of SUTHERLAND
BOARD OF TRUSTEES Regular Meeting &
Public Hearing RE: Planning Commission Dual Frontage Lots
March 25, 2026 at 6:00 P.M.

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[Seal]

Scott Meyer, Chairman
Board of Trustees, Village of Sutherland

Bonnie Ralston, Clerk
Village of Sutherland