

Village of Sutherland: Land/Site use permit application

Applicant name: _____

Street address: _____

Mailing address: _____

Phone number/email address: _____

Legal description: _____

Zoning district: _____ **Flood plain:** **Yes:** _____ **No:** _____

Permit type: Permitted use: _____ Conditional use: _____

Garage build: _____ Garage add on: _____ Curb cut: _____ Sidewalk new: _____ Sidewalk replace: _____

House build: _____ House add on: _____ Sign: _____ Fence build: _____ Fence replace: _____

Shed build: _____ Shed replace: _____ Carport new: _____ Deck (uncovered) new: _____ Deck (uncovered) replace: _____

Driveway new: _____ Driveway replace: _____ Carport replace: _____ Porch (covered) new: _____ Porch (covered) replace: _____

Shipping container temporary: _____ Shipping container permanent: _____ Other: _____ Description: _____

Project cost: \$ _____

Property details: Square feet of lot: _____ Width: _____ Length: _____

Project details: Square foot total: _____ Width: _____ Length: _____ Height: _____

Detailed drawing of property and proposed project

**Make sure to include property boundaries and setbacks from streets/alleyways, and or other structures and properties
If more space needed, please provide a rendering or other drawing with the permit**

PROPERTY OWNER IS RESPONSIBLE FOR IDENTIFYING PROPERTY BOUNDARIES

Construction must begin within 90 (ninety) days after issuance of permit. If construction shall be discontinued for a period of 180 (one hundred eighty) days, this permit shall be void.

Permit fee: _____ Permit paid: _____ Date: _____ Received by: _____
Method: _____

PAYMENT DUE AT TIME OF APPLICATION SUBMITTAL. NO REFUNDS WILL BE GRANTED.

ANY CONSTRUCTION WITHOUT AN APPROVED PERMIT WILL RESULT IN A PENALTY THAT IS EQUAL TO THE PERMIT FEE.

Applicant signature

Permit approved: _____ Permit denied: _____

Planning Commission Chairman

Permit Inspector

Utility Superintendent

Village Clerk

Planning/Zoning commission meets on the third Monday of every month

Permit applications must be submitted to Village Office staff no later than 4 PM, the Thursday prior to the meeting to be discussed that month