

VILLAGE of SUTHERLAND
BOARD OF TRUSTEES Regular Meeting
November 13, 2024
At 6:00 P.M.

1 The Village of Sutherland Board of Trustees held a Regular Meeting on November 13,
2 2024, at 6:00 P.M. in the Village of Sutherland Meeting Room, located at 1200 First Street,
3 Sutherland, Nebraska. Notice of this meeting was given by posting notice in four public places,
4 the designated method by the Village Board of Trustees. The agenda for this meeting was kept
5 continuously current and available for inspection at the Office of the Village Clerk.

6 Chairman Meyer called the Regular Meeting of the Board of Trustees to order at 6:00
7 p.m. Members present upon roll call were **Scott Meyer, Kimberly Backer, and Felicia Patrick.**
8 **Frank Fleecs was attending via Zoom.** Quorum was established. Also present were Village
9 Superintendent Casey Kendall, Village Clerk Bonnie Ralston, and Village Attorney Rory
10 Roundtree. The guests present were Village Engineer Tom Werblow, Trena Seifer, Milan
11 Moore, Jim Dickerson, Muriel Clark, Rascal Martinez, Tim Aden, and WCNDD Executive
12 Director Edward Dunn. If all the names are not included, it is only by error, absence of signature
13 or undecipherable signature in the guest book.

14 The Board of Trustees and all present rose and recited the Pledge of Allegiance.

15 Chairman Meyer gave notice of the open meeting law poster and its location and proper
16 procedure for guests.

17 The Board read the minutes for the regular meeting of the Board of Trustees October 23,
18 2024, regular meeting. Motion Patrick to approve the minutes as presented. Second Backer. Voting
19 yes: Backer, Patrick, Meyer. Absent and not voting: Dempcy. Attending via Zoom and not voting:
20 Fleecs. Voting no: none. Motion carries. The Board was then presented with the minutes from the
21 October 28, 2024 special meeting. Motion Backer to approve the minutes as presented. Second
22 Patrick. Voting yes: Backer, Patrick, Meyer. Absent and not voting: Dempcy. Attending via Zoom
23 and not voting: Fleecs. Voting no: none. Motion carries.

24
25 **UNFINISHED BUSINESS:**

26
27 The topic of storm/sewer drainage was addressed, as was the sewer lagoon drainage.
28 Werblow was in attendance at this meeting and stated there was nothing new on this item. He has
29 started gathering the specs to put the lagoon project out to bid as instructed by the Board at the
30 October meeting.

31 Walnut Street property was addressed. The office had been in touch with Western Title and
32 had been told it was being finalized and would be sent to the office by next week.

33 The Tree Board grant agenda item was discussed. Ralston stated that the office had heard
34 nothing on this. The Tree Board had requested this stay on the agenda.

35 Fencing on the north lot was discussed. Kendall has ordered one bag of slats to try out
36 and judge labor time for this method of fencing.

37 The West Central Nebraska Development District administration agreement agenda item
38 was next on the agenda. Executive Director Edward Dunn was in attendance to address the
39 Board. Dunn presented the Professional Service Agreement to the Board that allows WCNDD to
40 administer the LWCF grant received by the village. Dunn informed the Board that WCNDD
41 would need deadline dates for the RFP's so things can be put out to bid for the Anchor Park
42 Playground project. Roundtree pointed out some minor drafting errors that will need corrected,
43 these do not affect the Board voting on the agreement, subject to the errors being corrected.
44 Motion Backer to approve the agreement and authorize the appropriate persons to sign. Second
45 Patrick. Voting yes: Patrick, Meyer, Backer. Absent and not voting: Dempcy. Attending via
46 Zoom and not voting: Fleecs. Voting no: none. Motion carries.

47 The South Street water project was next on the agenda. Tom Werblow was in attendance
48 to address this. The request for the second payment was presented to the Board. Werblow stated
49 that the project is progressing quickly, and it is actually past the point specified in the request for
50 the second payment. BSB Construction will begin energizing the water lines that have been
51 completed later in the week. They will then need pressurized and flushed before being tested.
52 Kendall also informed the Board that two additional valves that were not on the original bid
53 sheet had been added to the scope of work. While working on the project Kendall and BSB
54 discovered these additional valves were bad and needed to be replaced. Motion Patrick to
55 approve the second payment to BSB Construction. Second Backer. Voting yes: Patrick, Backer,
56 Meyer. Absent and not voting: Dempcy. Attending via Zoom and not voting: Fleecs. Voting no:
57 none. Motion carries.

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58 The Board then addressed the rate and fee schedule agenda item. Backer stated this is still
59 a work in progress because pool fees have not been adjusted yet. The office had looked into the
60 current fees to determine when they were set, Backer stated she felt it was done in 2022. Backer
61 stated her opinion that the fees should be raised. The office had determined that along with
62 Sutherland residents there are a lot of out-of-town families that buy pool passes. Discussion was
63 held on daily single rates and daily family pass rates, and what the difference is between the two.
64 Patrick expressed the opinion that a single day rate of \$5.00 is simple for a parent to hand to their
65 child without needing to give larger bills. The Board discussed approximately how many days
66 the pool is scheduled to be open. Kendall stated that the pool typically opens the day after Labor
67 Day and closes the first part of August. The date of closing is influenced by manager and
68 lifeguard schedules for school and college. It is estimated that the pool is open for approximately
69 70 days. The Board then discussed raising the season pass price and what that fee works out to
70 per family member. Patrick figured the amount per family member for both season passes and
71 shared those numbers with the Board. She stated that even with a price increase it would still be
72 a good deal per member when compared to the daily rates. Senior pass prices were also
73 considered, the Board questioned how many senior passes were sold, and discussion was held on
74 the time set aside for senior swim. R. Martinez asked the Board why they were increasing prices.
75 Meyer stated that they are looked over every year and compared to the cost of keeping the pool
76 open. Kendall stated that the chemicals needed have increased quite a bit in the last couple of
77 years. Backer also mentioned the wages for the managers and lifeguards and stated that the pool
78 has never funded itself. Edward Dunn from WCNDD asked to speak, he offered to provide data
79 from Grant, NE regarding pool prices and costs. He told the Board that he feels a pool is an
80 investment into the community and is not there to make money. He said that when people go to
81 the pool, especially those from outside the community, they typically stop at gas stations,
82 restaurants, grocery stores, etc. which brings more revenue into town. He agreed with the Board
83 that there is no possible way to price passes in such a way to make money without pricing them
84 out of reach for community members. This will remain on the agenda to allow the office time to
85 gather more information from other communities.

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87

88 **NEW BUSINESS:**

89

90 The Board then addressed the agenda item of an ordinance creating an occupation tax.
91 This ordinance addresses mechanical amusement devices skill games. Roundtree gave a brief
92 explanation of what types of devices would be included in this. Discussion was held on options if
93 the Board chooses to exclude specific types of devices or games. Roundtree stated the Board
94 could make exceptions to this. Tim Aden was in attendance and also discussed with the Board
95 the differences between what is considered a skill game and what is a mechanical amusement
96 device. Meyer stated his opinion that some of the language be cleaned up and focus primarily on
97 the skill games instead of things like pool tables, shuffleboard tables, etc. Roundtree stated it
98 would be possible to do that if the Board chooses. Patrick and Backer also expressed that they
99 held the same opinion. Roundtree advised that the first reading could be completed tonight, and
100 he could still clean up the language as directed by the Board. Ralston gave the first reading of the
101 ordinance by title only.

102

Ordinance #683

103

104

105 AN ORDINANCE OF THE VILLAGE OF SUTHERLAND, LINCOLN COUNTY,
106 NEBRASKA, TO ESTABLISH AN OCCUPATION TAX ON MECHANICAL AMUSEMENT
107 DEVICES AND SKILL GAMES AND TO CREATE CHAPTER 110, § 110.22 OF THE
108 MUNICIPAL CODE BOOK (ORDINANCE NO. 679), TITLED “MECHANICAL
109 AMUSEMENT DEVICES AND SKILL GAMES”; TO REPEAL ALL OTHER ORDINANCES
110 AND RESOLUTIONS, OR PARTS THEREOF IN CONFLICT; TO PROVIDE THAT THE
111 PROVISIONS OF THIS ORDINANCE SHALL BE MADE A PART OF THE CODE OF THE
112 VILLAGE OF SUTHERLAND; AND TO PROVIDE THE DATE THAT THIS ORDINANCE
113 SHALL TAKE EFFECT.

114

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115 Tim Aden had submitted two applications for an SDL for the Longhorn Bar. The first is
116 for the Delta Waterfowl Banquet at the Legion Hall on December 7, 2024. Motion Patrick to
117 approve the SDL for the banquet. Second Backer. Voting yes: Patrick, Backer, Meyer. Absent
118 and not voting: Dempcy. Attending via Zoom and not voting: Fleecs. Voting no: none. Motion
119 carries. The second application was for the Rodeo Committee Banquet on February 15, 2025.
120 Motion Patrick to approve the SDL for this banquet. Second Backer. Voting yes: Meyer, Patrick,
121 Backer. Absent and not voting: Dempcy. Attending via Zoom and not voting: Fleecs. Voting no:
122 none. Motion carries.

123 Year end Certification of the City Street Superintendent was addressed next. This
124 certification influences the Highway Allocation money received by the Village. Werblow was in
125 attendance at this meeting. The Board asked if he would be willing to continue serving as the
126 Street Superintendent for the Village of Sutherland. Werblow stated he would be. Motion Backer
127 to reappoint Tom Werblow as the City Street Superintendent and authorize all relevant parties to
128 sign Resolution #2024-10-02 for submission to the state. Second Patrick. Voting yes: Backer,
129 Patrick, Meyer. Absent and not voting: Dempcy. Attending via Zoom and not voting: Fleecs.
130 Voting no: none. Motion carries.

131 The Citizen's Advisory Review Committee forwarded a positive recommendation for a
132 property improvement grant. This grant is for 130 Walnut Street Stolen Vault Records. Muriel
133 Clark addressed the Board about this. The grant is in the amount of \$5050.00 and will be used to
134 replace the cap flashing on the building. This is projected to be done in January. R. Martinez
135 stated that not only will it improve the look of the building, but it will also make the building
136 safer, water will not be able to seep into the stones and cause them to crumble and fall onto the
137 sidewalk. Backer thanked Martinez for finishing projects on the building in a timely manner.
138 Motion Backer to approve the grant for Stolen Vault Records in the amount of \$5050.00. Second
139 Patrick. Voting yes: Patrick, Meyer, Backer. Absent and not voting: Dempcy. Attending via
140 Zoom and not voting: Fleecs. Voting no: none. Motion carries.

141 The Planning Commission forwarded a favorable recommendation for Resolution 2024-
142 11-01 while established the new permit policy and including a clause which creates a back up in
143 the case that the Planning Commission is unable to hold a meeting to approve permits. Motion
144 Backer to adopt Resolution 2024-11-01. Second Patrick. Voting yes: Patrick, Backer, Meyer.
145 Absent and not voting: Dempcy. Attending via Zoom and not voting: Fleecs. Voting no: none.
146 Motion carries.

147 A favorable recommendation from the Planning Commission to remove article 4 section
148 4 of the bylaws was also forwarded. Roundtree clarified that this cleaned up the language in the
149 bylaws where it contradicted itself and would remove the supermajority requirement. Motion
150 Backer to adopt Resolution 2024-11-02. Second Patrick. Voting yes: Meyer, Patrick, Backer.
151 Absent and not voting: Dempcy. Attending via Zoom and not voting: Fleecs. Voting no: none.
152 Motion carries.

153 The office had received a copy of the Interlocal Agreement with the North Platte Police
154 Department for animal impound services. This had already been presented to the Board, had
155 been signed by the North Platte City Council, and now needed signed by the Village Board.
156 Motion Patrick to authorize the chair to sign. Second Backer. Voting yes: Backer, Patrick,
157 Meyer. Absent and not voting: Dempcy. Attending via Zoom and not voting: Fleecs. Voting no:
158 none. Motion carries.

159

160

161

162 **OTHER:**

163

- 164 • Claims were presented to the Board in the amount of \$159,438.35. Ralston stated that this
165 amount includes all but one of the bond payments due in December, and that the one
166 remaining needs an identification code that will be sent out in the first part of December
167 and can be placed on the December claims. Motion Backer to approve the claims as
168 presented. Second Patrick. Voting yes: Meyer, Backer, Patrick. Absent and not voting:
169 Dempcy. Attending via Zoom and not voting: Fleecs. Voting no: none. Motion carries.
170 Backer also requested that the Blue Cross Blue Sheild increase was on the next agenda.

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- 171 • Payroll Report was presented to the Board for both the Board payroll and the regular
172 payroll.
173 • Comp Time Report was also included in the packet.
174

175 **FYI INFORMATION:**
176

177
178 **REPORTS:**
179

- 180 • Superintendent Kendall reported that the South Street water project is going well, they
181 are hoping to be bored in by next week and that in the next couple of weeks they will
182 probably be chlorinating lightly. Three loads of gravel were dumped on Cobbler Lane
183 because it was so muddy. The first phase of the sewer jetting and recording is completed.
184 Johnson Services stated it looks fairly decent. We will know more when we get the
185 recordings and the report.
186 • Clerk Ralston believes she has covered almost everything already, but did want to let the
187 Board know that the date for the audit has been set for December 19th. Ralston also stated
188 she would be gone on the afternoon of the 14th to attend a funeral.
189

190
191 **Trustees Reports:**
192

- 193 • K. Backer had nothing to report.
194 • D. Dempcy was absent.
195 • F. Fleecs would like to have the claims report broken down by department. The office
196 will email this report to him.
197 • F. Patrick had nothing to report.
198 • S. Meyer had nothing to report.
199

200
201 Trenda Seifer told the Board that she is working with the Journalism class at the school in
202 preparation for the BRAN ride stopping here and is seeking suggestions for good
203 locations. They would like to put together a slideshow or video showcasing various
204 important points and things to do in Sutherland.
205

206
207 With nothing further on the agenda, Meyer asked for a motion to adjourn the meeting.
208 Motion Patrick. Second Backer. Voting yes: Meyer, Backer, Patrick. Absent and not voting:
209 Dempcy. Attending via Zoom and not voting: Fleecs. Voting no: none. Motion carries. Meeting
210 is adjourned at 6:51 PM
211

212
213 These minutes are set to be approved at the December 11, 2024, regular meeting.
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215
216
217
218 _____
219 Scott Meyer, Chairman
220 Board of Trustees, Village of Sutherland

221
222
223
224
225 [Seal]

226 _____
227 Bonnie Ralston, Clerk
228 Village of Sutherland