The Village of Sutherland Board of Trustees held a Regular Meeting on September 14, 2022, at 6:00 p.m. in the Village of Sutherland Meeting Room, located: 1200 First Street, Sutherland, Nebraska. Notice of this meeting was given by posting notice in four public places, the designated method by the Village Board of Trustees. An agenda for this meeting was kept continuously current and available for inspection at the Office of the Village Clerk. Trustee Members present upon roll call were Scott Meyer, Sam Haworth, and Derek Dempcy. Absent was Kimberly Backer and Frank Fleecs attended via Zoom. Also, present were Village Clerk/Treasurer Danette Jorgensen, and Village Attorney Rory Roundtree. Guests present were Gene Tacey, Linda Tacey, Ken & Jacky Main, Dawn Small, Quinton Arellano, Trenda Seifer, Kelli Kaps and Brandon Myers. If all the names are not included, it is only by error, absence of signature or undecipherable signature in the guest book.

Vice Chair Sam Haworth called for a roll call, recognized a quorum was present, and called the Regular Meeting to order at 6:00 p.m.

Board of Trustees and guests rose and recited the Pledge of Allegiance.

Haworth gave notice of the open meeting law poster and its location and proper procedure for guests.

Reading and approval for the minutes of the August 24, 2022, Regular Meeting were motioned and approved as corrected by Meyer second Dempcy. Voting yes: Haworth, Meyer Dempcy. Absent and not voting Fleecs and Backer. Motion carried.

Reading and approval for September 8, 2022, Budget work session minutes were motioned to be approved as presented by Meyer. Second Dempcy. Voting yes; Meyer, Dempcy, Haworth Absent and not voting Fleecs and Backer. Motion Carried.

Sherriff’s report was faxed to the office and given by Haworth. For this month the report states as follows: CFS=61,Total Traffic=3, Total Village Code Violations=1, Village Hours=81 To Date 1447.25 Yearly=1200. No action taken.

**UNFINISHED BUSINESS:**

There is nothing new at this time regarding the fence on North Walnut.

Fire Hall/Department/Merger has nothing new at this time.

Jorgensen reported that the 2nd payment was in from ARPA Funding.

There was nothing new to report on storm/sewer drainage at this time.

The Village property has been surveyed by Bonnie Edwards. Meyer will talk with Kendall about the Replat.

Equipment Fund is on hold until the full board is in attendance.

Budget Workshops are finished for this year.

Pumper Truck will be left on future agendas but nothing new at this time.

Cody Fenwick with WCNDD was not at this meeting and at this time there is nothing new to report.

Job Descriptions were handed in to the board for the Office Secretary. Haworth directed Roundtree to draft a resolution for updating the handbook. The job descriptions for the maintenance positions are already in the handbook.

Office training will be on going and can be done by webinar and time, so we just need to get the people in here and do the training. This can come off the agenda.

Roundtree drafted the letter of Understanding from the Village for the grant that the Sutherland Growth Committee is working on for the Veteran’s Memorial. Meyer motioned to approved and have Vice chair Haworth sign the letter. Second by Dempcy. Voting yes: Haworth, Meyer, and Dempcy. Absent and not voting Fleecs and Backer. Motion carried.

Hershey State Bank CD was set up in 2011. Right now the balance is $66,117.15. There is no designation for spending. It is a 24-month CD that will renew January 13,2024. Fleecs requested that we research minutes to see if they will give any clearer of picture of what the money is to be used for.

**NEW BUSINESS:**

Agenda was adjusted for Linda Tacey. Linda reported that 3 trees were planted at the pool park with assistance from the Boy Scouts. As a member of the Tree Board, Linda was concerned with the fact that we don’t have a directive for our superintendent when inspecting trees. If the Comprehensive tree plan could be incorporated in our current ordinance it would be helpful for all involved. Western Tree City Recognition and Training will be held in Ogallala on September 30. She would like for her and Kendall to attend this training as they will also be talking about how to get grants for trees.

Veteran’s Memorial recommended going with the Wagner Monument Company for $83,00.00. To secure this project they will need 50% down. The Growth Committee has set a deadline for November 1 for any new names to be submitted. The Growth committee has worked for 2 years on this project. This is all donated funds. Since this will be on village property Meyer motioned to accept the recommendation from the Growth committee to secure Wagner Monument company and pay them 50% down. Second by Dempcy. Voting yes: Dempcy, Meyer, Haworth. Absent and not voting Fleecs and Backer. Motion Carried.

Tory Copeland addressed the board about how the Wagner company came into play and how he had spoke with T.Werblow about engineering, Beveridge Well Drilling about preparing the dirt and Sean Jackson at Jackson Concrete about pouring the concrete. These companies have agreed verbally to offer their services for free. Sprinkler moving and concrete would need to be paid for. Meyer Motioned to approve $3000 for concrete work. Second Dempcy. Voting yes: Haworth, Meyer and Dempcy. Absent and not voting Fleecs and Backer. Motion Carried.

Adjusted back to the top of new business on the agenda which was panic alarms at the office. There was discussion about this. Recommended to reach out to the other villages as to what they do for office security.

Off-Duty Calls & Text Resolution 2022-08-05 was discussed. Motioned by Dempcy that we approve Resolution 2022-08-05. Second by Meyer. Voting yes: Dempcy, Meyer and Haworth. Absent and not voting Fleecs and Backer. Motion Carried.

Brandon Meyers director of Emergency Management addressed the board about changes coming up. Meyers was wanting to inform the community of changes to the sirens so they are an all-hazards siren. Meyers is wanting this to be an all-county change. This would run through the fire department. The county wants to educate the public first before implementation Rory will draft a resolution for the next meeting.

Motioned by Meyer to accept Henry Henderson’s letter of resignation with regret. Second by Dempcy. Voting yes: Haworth, Meyer, and Dempcy. Absent and not voting Fleecs and Backer. Motion Carried.

There was nothing new for the maintenance hire because Kendall is out of town right now. This will stay on the agenda.

Janet Vath was here to let the board know that she would like WCDD and Cody Fenwick to not be any where around her property. She has cleaned up the property and going forward she would like only Kendall to be involved with this property.

Kelli Kaps is the Student Council Advisor, and they are seeking approval for the provisional permit for fireworks at halftime after the crowning of royalty for Homecoming on October 7. Motioned by Meyer to approve the provisional fireworks permit. Second by Dempcy. Voting yes: Meyer, Dempcy, and Haworth. Absent and not voting Fleecs and Backer. Motion Carried. Kaps also informed the Board that there will be a parade this year for Homecoming on Wednesday, October 5.

Quinton Arellano would like to build horseshoe pits near the Gagaball Pit in Anchor Park for an Eagle Scout Project. The Board is tentatively on board for this project, Arellano does need to get with Kendall to discuss some of the particulars. The board would like to see what the finished project will look like with some drawings.

Roundtree advised that the Board is needed to approve the new fire department members for insurance/employee purposes. Assistant Chief, Tyrel Wilson, went through the process the department goes through. It is determined that the new members will not need to appear in person before the Board, but they will still need voted on. Dempcy moved to accept Bradley Clinesmith, Clay Smith, and Monte Kohen as new volunteers to the fire department. Voting yes: Dempcy, Meyer, and Haworth. Absent and not voting Fleecs and Backer. Motion Carried.

The property by Swimming Pool was discussed. Waiting to hear from Kendall if he has heard anything else from Bonnie Edwards.

**OTHER:**

Claims were presented for $199,380.57 for September 17, 2022. Holding on EMC National Life Company payment of $148.50. Nebraska Safety & Fire we are waiting for a statement and United Healthcare is an automatic payment and billing didn’t have an amount listed. Haworth called for a five minute recess. We came back into session and Haworth called Tiffany. Motion to approve claims but withhold payment to EMC National Life Insurance $148.50, Nebraska Fire & Safety and United Healthcare by Meyer. Second by Dempcy. Voting yes Haworth, Dempcy and Meyer. Absent and not voting Fleecs and Backer. Motion Carried. Meyer motioned to authorize payment to EMC $148.50 after they provide the proper documentation. Second by Dempcy. Voting yes Haworth, Dempcy and Meyer. Absent and not voting Fleecs and Backer. Motion Carried.

Payroll report was looked at and we need to make sure that Henry Henderson is compensated for all that he is owed.

There was a complaint about the property on 800 N Prairie Trace Rd. This remains an open nuisance case for Kendall.

The Water/Sewer/Sanitation report needs to include a comparison with Schaben and what we collect going forward.

**Reports:** Superintendent Kendall left information for his reports. He has cleared off the grass. And the dump will be closing around the end of the month.

Clerk Jorgensen reported that she had been visited by a representative from NPPD that would reimburse on LED lighting if we had receipts. He had options for the office too.

**Trustees Reports:**

S. Meyer-Nothing. D.Dempcy-Nothing. S. Haworth-Nothing.

**EXECUTIVE SESSION:**

Haworth motioned to go into executive session at 7:24 P.M. for the purpose of discussion of personnel. Second by Meyer. The attorney and the Board were asked to stay for the executive session. The Board called Fleecs to have him in Executive session also. Voting yes to go into executive session for the purpose of discussion of personnel Meyer, Dempcy, and Haworth. Absent and not voting Fleecs and Backer. Motion Carried.

The Village Board came out of executive session at 7:51 P.M. No action was taken.

Meeting was adjourned at 7:52 P.M.

These minutes are set to be approved at the next regular meeting on September 28, 2022.

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Samuel R Haworth Vice Chairperson

Board of Trustees, Village of Sutherland

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Danette Jorgensen, Village Clerk

Village of Sutherland