The Village of Sutherland Board of Trustees held a Regular Meeting on November 9, 2022, at 6:00 p.m. in the Village of Sutherland Meeting Room, located: 1200 First Street, Sutherland, Nebraska. Notice of this meeting was given by posting notice in four public places, the designated method by the Village Board of Trustees. The agenda for this meeting was kept continuously current and available for inspection at the Office of the Village Clerk. Trustee Members present upon roll call were Kimberly Backer, Samuel Haworth, Scott Meyer, and Derek Dempcy. Via Zoom Frank Fleecs. Also, present were Village Clerk Danette Jorgensen, Village Superintendent Casey Kendall, and Village Attorney Rory Roundtree. The guests present were Jackie & Ken Main, Gene & Linda Tacey, and Trenda Seifer. If all the names are not included, it is only by error, absence of signature or undecipherable signature in the guest book.

Chairperson Backer called for a roll call, recognized a quorum was present and called the Regular Meeting to order at 6:00 p.m.

The Board of Trustees and guests rose and recited the Pledge of Allegiance.

Backer gave notice of the open meeting law poster and its location and proper procedure for guests.

Reading and approval of minutes for the October 26, 2022, Board of Trustees Regular Meeting. Discussion was held. Meyer motioned to accept the minutes as corrected, second by Dempcy. Voting yes: Backer, Haworth, Meyer, and Dempcy. Via Zoom and Not Voting: Fleecs. Motion carried.

Sheriff’s Report was discussed by Backer. CFS: 66; Total Traffic: 3; Total Village Code Violations: 6; Village Hours: 95; To Date: 95, and Yearly: 1200.

**UNFINISHED BUSINESS:**

Kendall reported that the owners of the fence on North Walnut think that our fence is on her property. He would like to get the map where it had been surveyed and take a board member with him to visit the owner again. Backer asked that they also request other family members to be present when that discussion takes place.

Meyer and Roundtree reported that the Fire Hall/Department/Merger is still on track to finalize at the December meeting. Roundtree has drafted and sent all the documents that will be needed to the Rural department and their attorney. Meyer verified that Paulman and the attorney had a copy to review. December 31 is the goal date.

ARPA Funding will stay on the agenda until it is spent. Currently, there is nothing new to report.

Roundtree has received all the information from Werblow to address the Storm/Sewer Drainage. It is in the process.

Pumper truck payoff is $216,489.00 good through November 19, 2022. Meyer motioned to add the payoff of $216,489 to the claims for tonight, second by Haworth. Voting yes: Meyer, Haworth, Dempcy and Backer. Via Zoom and Not Voting: Fleecs. Motion carried.

Gene Tacey reported that the deadline has passed for getting names added to the Veteran’s Memorial. They are expecting a few that will still come in. They will need to compile the list of names very soon. Backer instructed Jorgensen to put a post about “Last chance to have name added to the memorial” on Facebook tomorrow. It will take 2-3 months for the stones to be engraved. They would like to set the stones when the ground is frozen. It will probably be next year when they are able to set the stones.

Kendall will meet with Arellano about his Eagle Scout project next Friday at 3:30.

Backer has tried several times to talk to Bob Meyer about our budget but they haven’t been successful. She will continue trying.

The fowl permits have been updated to remove the 4-H verbiage.

Motioned by Haworth to approve the fowl permit submitted by Kayla Born with Susan Fisher’s acknowledgement. Seconded by Dempcy. Voting yes: Haworth, Dempcy, Meyer, and Backer. Via Zoom and Not Voting: Fleecs. Motion carried.

**NEW BUSINESS:**

Haworth motioned to accept the bid from Hinton’s for the library for a security update to be paid by the village general fund, second by Meyer. Voting yes: Haworth, Meyer, Dempcy, and Backer. Via Zoom and Not Voting: Fleecs. Motion carried.

Backer recommended that we put the special meeting for November on hold until Tiffany is back and can go through the claims to see if it is necessary.

Backer received a letter from a student suggesting a skate park at Anchor Park. Discussion was held.

The Planning Commission sent a favorable recommendation for the Fire Hall replat. Backer was going to sign off when the merger takes effect. Fleecs informed the board that they could sign the replat prior to the merger going through. Ownership would remain with the Village. Haworth motioned to approve the Sutherland Village replat into lot 1 and lot 2 and authorize the chairperson to sign. Seconded by Dempcy. Voting yes: Haworth, Dempcy, Meyer, and Backer. Via Zoom and Not Voting: Fleecs. Motion carried.

MFO account will be handled with the transfer. This account has very specific rules for expenditure and so we will include the balance with the other fire accounts in the transfer.

The old pumper truck has been sold for $8000. Haworth motion to deposit this money and future sales of surplus equipment to go to the equipment fund. Second by Meyer. Voting yes: Haworth, Meyer, Backer, and Dempcy. Via Zoom and Not Voting: Fleecs. Motion carried. Meyer moved to authorize the Chairperson to sign to release the title for the retired pumper truck. Second by Dempcy. Voting yes: Meyer, Dempcy, Haworth, and Backer. Via Zoom and Not Voting: Fleecs. Motion carried.

Miller & Banks was originally hired for accounts receivable and payroll. Meyer suggested that we speak with Tiffany when she is back.

Kendall reported on the dangerous dogs that had attacked another dog around 12:30 P.M. earlier in the week. Backer reported that she had talked to the sheriff. And these dogs will be deemed dangerous. There was a lengthy discussion about how we need to go forward to follow the state statutes and the Village ordinances. The owner was given a citation.

The comprehensive tree plan was addressed. The ordinance requires that we adopt this annually. Haworth motioned to adopt the comprehensive tree plan, second by Dempcy. Voting yes: Haworth, Dempcy, Meyer, and Backer. Via Zoom and Not Voting: Fleecs. Motion carried. There was a discussion held about the type of trees that can be planted. Linda Tacey from the Tree Board needs a copy of the ordinance and comprehensive plan to apply for grants.

Fire Department Interlocal, Resolution for Fire Department Interlocal, and Fire department warranty deed will all be moved to next month’s agenda and be included in the discussion about the Fire department merger.

**OTHER:**

The claims were motioned to be amended by placing the pumper truck payoff $216,489 to the claims. The total claims will be $279,040.79 by Haworth. Dempcy seconded. Voting yes: Meyer, Haworth, Dempcy and Backer. Via Zoom and Not Voting: Fleecs. Motion carried.

The complaints were discussed by the board. The maintenance department did contact the owner and he was given 2 weeks to get things cleaned up. The concern was the number of cats that could get in.

The payroll report, comp time, income statement, balance of accounts and the profit and loss statements were all reviewed.

**Reports:**

Superintendent Kendall reported the crew is fixing fence at the sewer lagoon that was damaged this summer. They have cleaned/serviced lawn mowers. He is getting bids for a new lawn mower. He purchased a camera that he can look in the curb stops to shut off water. Kendall will be gone until Monday.

Clerk/Treasurer Jorgensen reported about having a demo done by GWorks on Tuesday to make sure all of systems are talking to one another. Cindy Crosby started in the office last week. We are trying to get new chairs for the office.

**Trustees Reports:**

Haworth was not impressed with the office chairs that were purchased. He contacted Eakes to bring up some demo chairs for the office.

Meyer had nothing.

Dempcy had nothing.

Fleecs: Werblow had sent a letter concerning the street closure at the school and the drainage issues. Fleecs would like this letter forwarded to the school board so that they know where the village stands on this.

Backer thanked Meyer for all his work on the merger. She has instructed Roundtree to attach Meyer’s name to any documents that need signed for the merger. Thanked Haworth and Meyer for putting their names on the ballot. Will need to meet with Monie to let people know what is needed for the boards.

**FYI Info:**

Trenda Seifer spoke on behalf of the Chamber of Commerce and invited at least 2 Board members to attend the meeting they will be having with Gary Person from North Platte at the school on November 16 at 6 P.M. This will be an informative meeting about the needs of the community and economic development.

**EXECUTIVE SESSION**

Motion Meyer, second by Dempcy to enter into Executive session for reason of personnel at 7:26 P.M. Voting yes: Meyer, Dempcy, Backer and Haworth. Via Zoom and Not Voting: Fleecs. Motion carried. Executive Session was entered into for the reason of discussion of personnel at 7:26 P.M. No action will be taken.

The board came out of Executive session at 7:38 P.M. No action was taken.

Meeting was adjourned at 7:38 P.M.

These minutes are set to be approved at the next regular meeting on December 14, 2022.

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Kimberly Backer Chairperson

Board of Trustees, Village of Sutherland

[Seal] Danette Jorgensen, Village Clerk/Treasurer

Village of Sutherland