The Village of Sutherland Board of Trustees held a Regular Meeting on October 12, 2022 at 6:00 p.m. in the Village of Sutherland Meeting Room, located: 1200 First Street, Sutherland, Nebraska. Notice of this meeting was given by posting notice in four public places, the designated method by the Village Board of Trustees. An agenda for this meeting was kept continuously current and available for inspection at the Office of the Village Clerk. Trustee Members present upon roll call were Kimberly Backer, Samuel Haworth, Scott Meyer, Frank Fleecs and Derek Dempcy. Also, present were Village Clerk Danette Jorgensen, Village Superintendent Casey Kendall, and Village Attorney Rory Roundtree. Guest’s present were Jackie Main, Ken Main, Ed & Kensie Walters, and Trenda Seifer. If all the names are not included, it is only by error, absence of signature or undecipherable signature in the guest book.

 Chairperson Backer called for a roll call, recognized a quorum was present and called the Regular Meeting to order at 6:00 p.m.

Backer gave notice of the open meeting law poster and its location and proper procedure for guests.

Reading and approval of minutes for the September 28,2022, Board of Trustees Regular Meeting. Discussion was held. Motion to approve the minutes as corrected by Haworth, second by Meyer. Voting: Yes: Haworth, Backer, Meyer, Fleecs, and Dempcy. Voting no: none. Motion carried.

 Reading and approval of the minutes for September 28, 2022, Budget Hearing. Discussion was held. Motioned by Meyers to approve minutes as corrected. Seconded by Haworth. Voting yes Fleecs, Dempcy, Backer, Haworth, and Meyer. Motion Carried.

Sherriff’s Report was in the packet. There was not a deputy available and no questions. Currently the report shows CFS=82, Total traffic=3, Total Code violations=0, Village Hours=81.5, To Date1528.75 and yearly=1200.

**UNFINISHED BUSINESS:**

 Kendall said there had been nothing done with the fence on North Walnut. Backer directed Roundtree to go ahead with the letter.

 Meyer said the Fire Hall/Department/Merger has nothing new for right now.

 There is nothing new on the ARPA Funding. We have received both checks. We have not spent anything yet.

 Storm/Sewer Drainage was discussed by Roundtree informed the Board that he and T.Werblow have exchanged emails and decided to give the landowners one more chance and then the Board may need to make some other decisions to move forward.

 Bonnie Edwards Survey has been done just waiting on the merge.

 Equipment Fund was discussed by Fleecs and Haworth. They had some questions of what falls into the equipment fund for Kendall’s budget. They want to transfer money from general to the equipment fund. Any equipment purchases should come out of this account going forward. Discussion was held. Fleecs motioned to transfer additional $75,000 to the equipment fund. Second by Meyer. Voting yes; Meyer, Fleecs, Haworth, Backer and Dempcy. Voting no: none. Motion carried.

 The Pumper Truck is due for a payment on October 15th. We will make the payment of $34,342.09.

 WCNDD Cody Fenwick and the remaining properties. There are a few properties still in progress. No issues at this time.

 Job Descriptions will be addressed later in the meeting with a resolution.

 We do not have any more information on the CD that is held at Hershey State Bank after researching. We know that it will come due next December.

 The Veteran’s Memorial has a claim for $41,500 for purchasing the stones. This will be half of the estimated amount from Wegner Monument Company for $83,000. Haworth visited with our insurance agent, Nate Fox, about making sure that the Memorial will be covered in all phases of construction.

 Arellano has not gotten ahold of Kendall about his Eagle Scout Project. It will still be suggested that he refurbish the horseshoe pits at the Railroad Park.

 Fleecs and Haworth met on October 3rd and went through the budget worksheets that we have line by line. They compared those worksheets with what Bob had sent in. They made a variety of changes to the internal worksheets. A long discussion was held about the changes that were made. They would like to see a standardized budget request form that goes out to our committees and departments for next year. By streamlining the budget request form, this could cut back the Board’s time spent on budget. Fleecs moved that the Village Board accepts the fine tuning of the internal budget that was done by Fleecs and Haworth and present it to Bob Meyer. Second by Meyer. Voting yes Meyer, Dempcy, Fleecs, Haworth and Backer. Voting no: none. Motion carried.

**NEW BUSINESS:**

 The current fence permit does not have an ending date on it. When it was looked at closer it does say “Construction must begin within 90 (ninety) days after permit is issued and if construction shall be discontinued for a period of 180 (one hundred eighty) days, then permit shall be void.” We will make Cody from WCNDD aware of this and let the agency continue working on properties where this applies.

 Haworth motioned to remove Melissa Wilson as deputy clerk. Second by Meyer. Voting yes: Haworth, Meyer, Dempcy, Fleecs and Backer. Voting no: none. Motion carried.

 The RESOLUTION AMENDING ORDINANCE #572 “PERSONNEL MANUAL” NO. 2022-09-11. This resolution will update the job description for office secretary which is currently not listed in the personnel manual. Discussion was held. Haworth motioned to pass Resolution 2022-09-11. Second by Fleecs. Voting yes: Haworth, Backer, Meyer, Fleecs and Dempcy. Voting no: none. Motion Carried.

 Haworth motioned to approve the Aden Enterprises LLC SDL for November 5, 2022. Dempcy seconded the motion. Voting yes: Meyer, Fleecs, Haworth, Backer and Dempcy. Voting no: none. Motion Carried.

 Haworth motioned to approve the Aden Enterprises LLC SDL for December 3, 2022. Dempcy seconded the motion. Voting yes: Haworth, Backer, Meyer, Fleecs, and Dempcy. Voting no: none. Motion Carried.

 The board agreed to give the library $20,000 for their budget for 2022-2023. If they do capital improvements, they will need to bring those to the board.

 Backer will talk with Bob about what will work with him to do a workshop with the board to go over the fine tuning that was done to the internal budget and if it effects the state budget, he turns in.

 Panic buttons were discussed for the office. Fleecs suggested that we look at including the library for a panic button. It was suggested to have one as a belt clip for the board room. Hinton’s supplied an estimate for 4 wireless buttons. Discussion was held. Motioned by Haworth to accept Hinton’s bid and an additional button for the library and a belt clip button for Board table not to exceed $900. Second by Fleecs. Voting yes: Backer, Meyer, Haworth, Fleecs and Dempcy. Voting no: none. Motion carried.

 There is a clerk’s meeting for the Southwest clerks in McCook on October 19th. Haworth motioned to allow Clerk Jorgensen to attend the meeting. Second by Meyer. Voting yes: Meyer, Fleecs, Dempcy, Haworth and Backer. Voting no: none. Motion carried.

 Meyer suggested getting laptops or iPads for board members. Discussion was held. Backer asked that Meyer get prices and work with Jorgensen to see what options we would have.

 The Wage Ordinance #663 was presented by Roundtree. Backer suggested tabling this for 2 weeks so everyone can study this a bit.

 ORDINANCE NO. 662

AN ORDINANCE OF THE VILLAGE OF SUTHERLAND, NEBRASKA, AMENDING THE SUTHERLAND VILLAGE CODE (ORDINANCE NO. 570) BY REVOKING AND REPLACING CHAPTER 2, ARTICLE 1 “COMMISSIONS AND BOARD”, SECTION 2-115 “GROWTH BOARD”; TO REPEAL ALL OTHER ORDINANCES AND RESOLUTIONS, OR PARTS THEREOF IN CONFLICT; TO PROVIDE THAT THE PROVISIONS OF THIS ORDINANCE SHALL BE MADE A PART OF THE CODE OF THE VILLAGE OF SUTHERLAND; AND TO PROVIDE THE DATE THAT THIS ORDINANCE SHALL TAKE EFFECT. The first reading was done by the clerk. Discussion was held. Meyer motioned to waive the 3 (three) readings of the Ordinance 662. Second by Haworth. Voting yes: Fleecs, Meyer, Haworth, Backer and Dempcy. Voting no: none. Motion carried. Meyer motioned to adopt Ordinance #662. Second by Haworth. Voting yes: Meyer, Haworth, Fleecs, Dempcy and Backer. Voting no: none. Motion carried.

 ORDINANCE NO. 661

AN ORDINANCE OF THE VILLAGE OF SUTHERLAND, NEBRASKA, ESTABLISHING A ECONOMIC DEVELOPMENT PLAN PROGRAM ADMINISTRATOR; AN ECONOMIC DEVELOPMENT PROGRAM APPLICATION REVIEW COMMITTEE; ESTABLISHING AN ECONOMIC DEVELOPMENT PROGRAM CITIZEN ADVISORY REVIEW COMITTEE; TO REPEAL ALL OTHER ORDINANCES AND RESOLUTIONS, OR PARTS THEREOF IN CONFLICT; TO PROVIDE THAT THE PROVISIONS OF THIS ORDINANCE SHALL BE MADE A PART OF THE CODE OF THE VILLAGE OF SUTHERLAND; AND TO PROVIDE THE DATE THAT THIS ORDINANCE SHALL TAKE EFFECT. The first reading was done by the clerk. Meyer motioned to waive the 3 (three) readings of Ordinance 661. Second was done by Backer. Discussion was held. Voting yes: Dempcy, Fleecs, Haworth, Backer, and Meyer. Voting no: none. Motion carried.

 Motion to approve the application for firefighter Rabecca Hulcochea by Meyer. Second by Dempcy. Voting yes: Dempcy, Backer, Haworth, Meyer and Fleecs. Voting no: none. Motion carried.

**OTHER:**

 Claims for October 12 ,2022, at a total of $157,428.04 were discussed. Motioned by Haworth seconded by Dempcy to accept as presented. Voting yes Dempcy, Meyer, Fleecs, Backer, and Haworth. Voting no: none. Motion carried.

 Payroll report for October 14, 2022, and comp time report were reviewed.

**Reports:**

Superintendent Kendall reported that he will start winterizing the sprinklers. The old pumper truck is sold as of now for $8000. Weed eating and mowing is about done for the year.

Clerk/Treasurer Jorgensen reported that we have a property that continues to get a water bill but has been sold several times. Backer said this would be civil matter if we have taken care of our part and turned the water off. Asked about keeping minutes on legal size books. It is hard to find the legal sized paper refills. Backer mentioned a hole punch that would punch the correct holes for the book. Fleecs thought he knew of some suppliers we can maybe get the paper from. He will share that with me that later.

**Trustees Reports:**

Haworth: Will be gone for the meeting on the 26th. Expressed appreciation to Fleecs for the help/input with the budget worksheets. Would hope as a Board next year we will be more streamlined when preparing the budget.

Meyer had nothing.

Dempcy had nothing.

Fleecs: Will be meeting with T. Werblow, our engineer, to discuss some of the town’s storm drainage issues here in town from a farmer’s perspective.

Backer: thank you to the board for support while she wasn’t feeling well.

**FYI info:**

 Trenda Seifer from the Courier Times informed the Board that the Sate of Nebraska and Nebraska Press Association are requiring a ZNEZ code at the bottom of publications. This allows anyone to look up minutes that are published in the state.

**EXECUTIVE SESSION:**

Meyer motioned to go into executive session for reasons of personnel. Second by Fleecs. Voting yes Meyer, Dempcy, Fleecs, Haworth and Backer. Voting no: none. Motion carried.

Kendall was excused from executive session. Went into executive session at 8:15 P.M.

Came out of Executive session at 8:57 P.M. No action was taken.

 Meeting was adjourned at 8:57 P.M.

 These minutes are set to be approved at the next regular meeting on October 26, 2022.

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 Kimberly Backer Chairperson

 Board of Trustees, Village of Sutherland

 [Seal] Danette Jorgensen, Village Clerk/Treasurer

 Village of Sutherland

