ARTICLE 12

ADMINISTRATION

SECTION 1.

That Article 12, Administration, of the Sutherland Planning and Zoning Regulations

(Ordinance #373) is hereby amended and adopted with the following changes:

1201. ADMINISTRATIVE PROCEDURE

The Permit Inspector and the Public Utilities Superintendent shall be

responsible for the administration of this Ordinance. They shall have the

following powers and duties.

1202. PERMITS REQUESTED

A. To issue Permits that are in harmony with the provisions of this

Ordinance, Zoning Regulations and all other codes and ordinances

pursuant thereto.

B. To order work stopped by written notice served on the proper person,

firm or corporation when such work is being done contrary to the

provisions of this Ordinance.

C. To allow a period of ten (10) days for compliance with this ordinance

after issuance of a "stop work" notice, failure to comply voids permit.

1203. APPLICATION FOR SITEI'LAN & LAND USE PERMIT

Every application for a Site Plan & Land Use Permit shall include, at least

the following:

A. A plan drawn to scale and in such form as may, from time to time, be

prescribed by the public utilities superintendent showing the location,

ground area, height, and bulk of all present and proposed structures,

drives and parking lots, the building lines in relation to lot lines,

waste disposal areas, the use to be made of such present and proposed

structures on the land, arid such other information as may be required

by the Public Utilities Superintendent for the proper enforcement of

these regulations.

B. The proposed location for all buildings shall be staked by the applicant

at the time of application for a Site Plan & Land Use Permit.

C. A copy of the plan shall be retained by the Village Clerk as a public

record.

1204. ISSUANCE OF A PERMIT

A Permit shall be either issued or refused by the Public Utilities

Superintendent.

Prior to issuing a permit, the Public Utilities Superintendent may request

and receive advice from the Planning and Zoning Commission. When a

permit is refused, the applicant shall be advised of the reason of the refusal,

and an appeal may be made to the Board of Adjustment.

1205. PERMIT FEES

For each permit issued, there shall be charged and collected from the

applicant a fee established by the Public Utilities Superintendent by

Ordinance.

In the event that the applicant requests that a permit be issued within thirty

(30) days and an emergency meeting is then required by the Planning

Commission, the permit fee as established by Ordinance shall be doubled.

1206. PERMITS REVOKED

A Permit may be revoked at anytime by the Public Utilities Superintendent

or the Permit Inspector when it appears that there is a departure from

conditions as required by the terms of the permit or that any of the terms of

this Ordinance are being violated. In such case, or when no permit has been

issued before construction or occupancy begins, the Permit Inspector may

issue a stop order and thereafter any construction or further violation of this

Ordinance shall be punishable as provided herein.

1207. EFFECT OF A PERMIT

Any Permit issued by the Public Utilities Superintendent contrary to the

provisions of this Ordinance shall be null and void and shall not be construed

as waiving any provisions of this Ordinance.

SECTION 2.

The Planning and Zoning Regulations of the Village of Sutherland is hereby

amended as stated herein and any ordinances, sections or resolutions in conflict with

this ordinance are hereby repealed.

This ordinance shall be in full force and effect from and after its passage, approval

and publication according to law.

(Passed, approved and adopted by Ordinance #520, on March 25; 2009)