

Village of Sutherland  
Site Plan and Land Use Permit

Approved     Denied

**APPLICATION**

Property Owner: \_\_\_\_\_

Street Address of Proposed Construction: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone (    ) \_\_\_\_\_ Home \_\_\_\_\_ Work/Cell (    ) \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

\_\_\_\_\_

Present Zoning District (Please Check One):

- Residential     Suburban Residential  
 Commercial     Industrial  
 Other: \_\_\_\_\_

Type of Improvement:

- New Building     Addition  
 Alteration     Repair/Replacement  
 Other: \_\_\_\_\_

Type of Structure:

- House (Residence)     Garage  
 Storage     Addition  
 Commercial  
 Other: \_\_\_\_\_

A. Lot Size \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
                        Length                  Width                  Sq. Feet

B. Square Ft. of Existing Structure: \_\_\_\_\_

C. Square Ft. of Proposed Structure: \_\_\_\_\_

D. Maximum Proposed Structure Height: \_\_\_\_\_

E. Side Wall Height of Proposed Structure: \_\_\_\_\_

Intended Use of Structure:

- Permitted     Conditional Use

***If Conditional Use, attach approved permit***

Off Street Parking Required?  Yes     No

If yes, how many spaces required? \_\_\_\_\_

Cost of Proposed Construction: \$ \_\_\_\_\_

***Note:*** Please check with the Register of Deeds (Lincoln County Court House) for any restrictions or covenants for building in your area.

**Please submit along with your application a site plan which shows the existing construction setbacks and the proposed setbacks.**

**\*\*\*If you have any questions, please contact the Village Office at 308-386-4721 or the Maintenance Shop at 308-386-4555.\*\*\***

The preceding information is, to the best of my knowledge, true and accurate. It is understood and agreed that any error, mis-statement or misrepresentation of fact, either with or without the intention on my part, such as might, if known, cause refusal of this application or any alteration or change in plans made without the approval of the Village of Sutherland subsequent to the issuance of the Site Plan and Land Use Permit shall constitute sufficient grounds for the revocation of such permit.

It is the responsibility of the signed applicant to verify the lot lines prior to inspection by the Permit Inspector.

Construction must begin within 90 (ninety) days after issuance of permit. If construction shall be discontinued for a period of 180 (one hundred eighty) days, this permit shall be void.

\_\_\_\_\_  
Signature of Applicant Date

All permits shall be issued by the Village of Sutherland Municipal Office. All permits shall be approved or denied by the Village Superintendent and Village Clerk within 10 (ten) full business days from the date of the application, or the application fee shall be refunded at the request of the applicant through the Governing Body. The applicant shall be notified of the approval, or the reason for denial within 10 (ten) full business days from the date of application.

**For Office Use Only:**

Is property in a flood plain? Yes No If yes, a Flood Plain Development Permit is required.

1<sup>st</sup> Elevation Check: Date: \_\_\_\_\_ By: \_\_\_\_\_  
2<sup>nd</sup> Elevation Check: Date: \_\_\_\_\_ By: \_\_\_\_\_

.....  
Application Received in Office: \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_ Received By: \_\_\_\_\_

**PERMIT FEES: Under 150 Sq. Ft.- No Charge 150.1 to 1,000 Sq. Ft.- \$20.00 1000.1 Sq. Ft. and Up- \$35.00**  
.....

Date Received by Village Clerk: \_\_\_\_\_

Approved  Denied

Comments: \_\_\_\_\_

\_\_\_\_\_  
Village Clerk Date

.....  
Reviewed by Planning Commission Member: \_\_\_\_\_

Date: \_\_\_\_\_ Comments: \_\_\_\_\_

Date Received by Utilities Superintendent: \_\_\_\_\_  
 Approved       Denied

Comments: \_\_\_\_\_

\_\_\_\_\_  
Utilities Superintendent

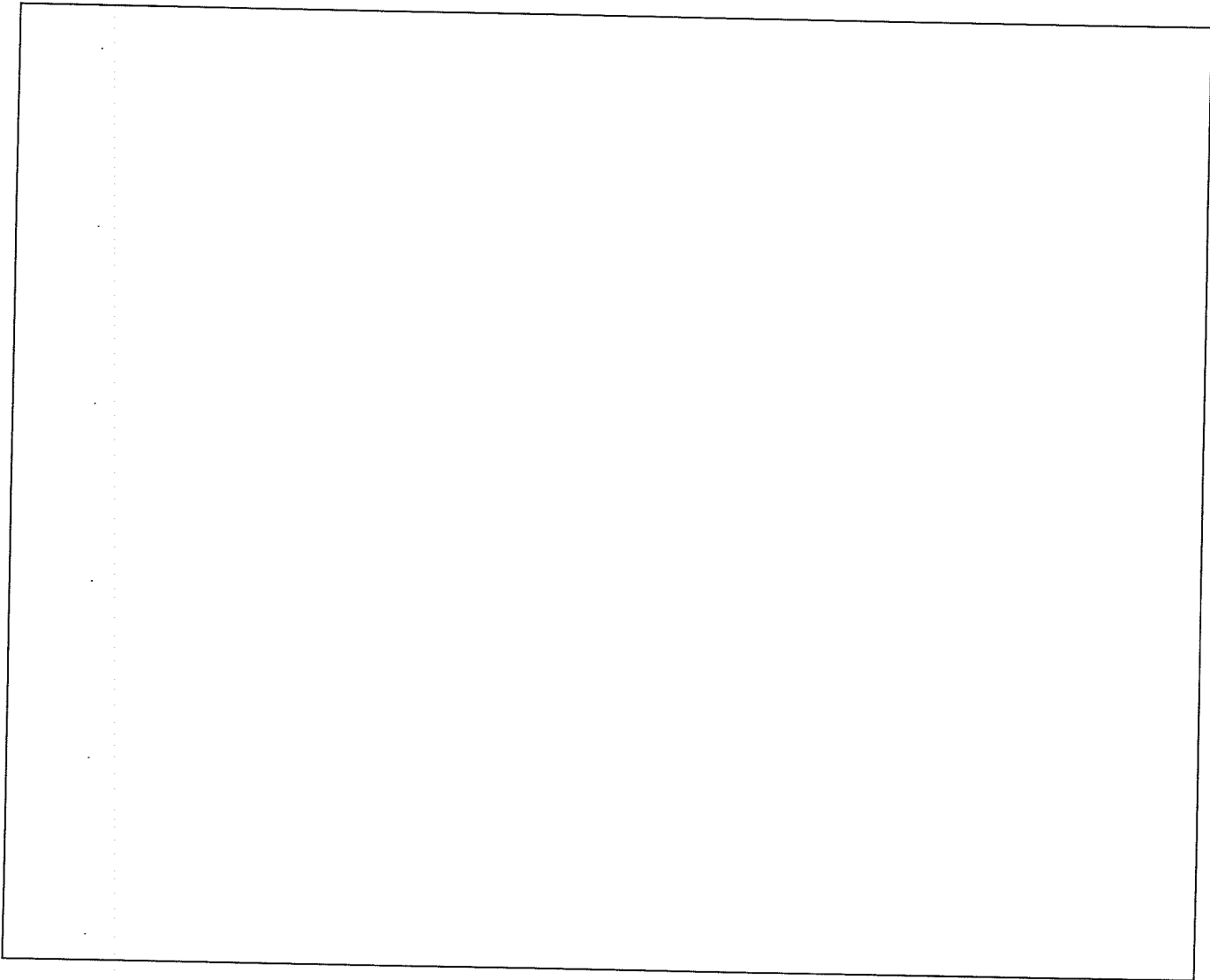
\_\_\_\_\_  
Date

Date Received by Permit Inspector: \_\_\_\_\_  
 Approved       Denied

Comments: \_\_\_\_\_

\_\_\_\_\_  
Permit Inspector

\_\_\_\_\_  
Date



**Draw location of proposed plans with respects to lot lines and buildings located on lot. Note distance from lot lines.**

**BUILDING HEIGHT.** The vertical distance to the highest point of the roofs; to the deck line of mansard roofs; and to the average height between eaves and the ridge for gable, hip, and gambrel roofs, measured from the curb level if the building is not more than 12 feet from the front lot line or from the grade in all other cases. (Amended Ord. "A", 2011)

